

**FINAL**

**PRESENT:** R. P. McDermott, Chairman; M. Kasprzak, Vice Chairwoman; C. P. Graham, Selectmen; E. N. Small, Town Administrator; Pat Santoso, Technology Transfer Center; Richard Robinson, Highway Agent.

The meeting began at approximately 10 a.m. at the conference room in the town offices.

Mr. Santoso presented the Board with a project checklist (see attachment) about the RSMS Project.

He explained that he will be obtaining the assessment data from Diana Calder, with the understanding that this information will not be sold for distribution.

Pat said that two graduate students drove all town roads and that there will be recommendations for 75 road repairs. He estimated between 26 and 28 miles of town roads. Annual maintenance of roads could be as high as \$100,000 yearly.

This program will be reviewed next year to develop a budget and examine road conditions and thereafter, examinations and recommendations will be every two years. He anticipated the cost for 2012 to be about \$1,000. The ten year plan can always be modified. Pat will provide the town with three discs which will include an executive summary.

Another meeting will be scheduled for a Charlie Goodspeed to explain how he arrived at the 10 year budget. That meeting could take place next week.

Other Business:

**Composted Loam:** The Board approved the Road Agent's recommendation that the composted loam at the brush dump can be made available to Hampton Falls residents, so long as it was removed by hand with shovel and buckets.

**Former Selectmen's Office:** The Board asked E. Small to contact Dan Calderwell to remove the electrical outlets in the middle of the floor in the former Selectmen's office.

**Financial impacts for the 2012 Budget:** The town is not sure of the reduction in the revenue from Seabrook Station and E. Small stated that an additional \$70,000 would have to be paid out in retirement. *That \$70,000 is approximately what was budgeted for retirement in 2011, the increase based on current rates will be around \$35,000.* Health Insurance costs are not determined until later in the fall.

**Town Office Server:** Selectmen agreed that the town server should be located from the ceiling in the copier room, rather than in the conference room. E. Small will relay that information to Lori and Carl of 2-Way.

**Former Selectmen's Office:** There was discussion about purchasing an air conditioner on rollers, rather than placing one in the window.

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**World War II Banner:** The Board would like to present to the Historical Society this banner that was discovered in the old vault in the former selectmen's office. E. Small will check to see if the Historical Society President is available on Wednesday, September 21 and to see if any of the local World War II veterans would like to attend this presentation.

**Interim Building Inspector:** BI Kevin Kelley has recommended the Selectmen hire the Newmarket Building Inspector Daniel Vincent of Somerworth.

He would be working in the Hampton Falls Town Hall from 1-4 pm for the first week and regular office hours would be Tuesdays and Thursdays from 1-3 p.m. His hourly rate will be \$25.

The police chief will conduct a background check and E. Small will talk with the Newmarket Town Manager.

**MOTION: M. KASPRZAK**  
**SECOND: C. P. GRAHAM**  
**UNANIMOUS**

Meeting adjourned at

**MOTION:** To go out of nonpublic session and adjourn at 11:45 a.m.

**MOTION:**  
**SECOND:**  
**UNANIMOUS**

*Minutes taken by Eric N. Small*

*Bos Special Meeting RSMS 7-12-11*